



*PREPARATION UNDERSTANDING GOVERNANCE RESPONSIBILITY INVOLVEMENT
ACCOUNTABILITY HUMILITY & SERVICE*

HS Board Meeting Minutes

Tuesday, October 21, 2025, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

HS MISSION: To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 25-26 BOARD GOALS:

Confident Learners:

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points on all state assessments with reports to the Board in November and March.
- Encourage the school to be an active and engaging environment for students to develop critical thinking, problem solving, and social emotional development through during and after school student activities with a report to the Board annually in May.

Caring Community Builders:

- Maintain a 25% fund balance at the end of the fiscal year
- Ensure a clean FY26 audit as determined by the school's auditors
- Ensure the school receives the FY26 Finance Award, as determined by MDE

Cross Cultural Navigators:

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:05 p.m.

- Dr. Charlayne Myers
- Ruqia Abdi (Zoom)
- Christina Lacina (Zoom)
- Ahmed Mullah (Zoom: 6:59)
- Lucy Pinataro

Absent:

- Mr. John Slavik
- Nancy Vintamilla

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Scott Brown, EdFin representative

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the October 21, 2025 Board Agenda

- Motion by Ms. Pinataro, second by - Ms. Abdi
 - Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the board meeting minutes of September 16, 2025

- Motion by Ms. Abdi, seconded by Ms. Pinataro
 - Passed Ms. Abdi yay, Ms. Lacina yay, Ms. Pinataro yay, Dr. Myers yay

NEW BUSINESS– 20 minutes

Update on building security issue

- Dr. Myers received a threatening email. Law enforcement was contacted and a search of the building was completed.
- IT was able to get an IP address and that was passed along to law enforcement
- Next steps would be that the school will need to decide if they would like police at upcoming events. This would need to be put in as a request.
- An email went out to staff. Families were notified via TalkingPoints. In the future if something like this were to happen One Call would also be used (along with Talking Points).

Update on Building Remodel RFP and approval of contract

- One company, DSGW, responded to the RFP to update the Bumblebee and parent pickup space to be a space for the community to use.
- The work needs to all be completed by December of 2027.



- The proposal came in within budget.

Motion to approve the contract with DSGW for the design and construction of the Bumblebee and parent pick up space

Motion Ms. Abdi, Seconded Ms. Pinataro

Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay

OLD BUSINESS– 15 minutes

Discuss 25-26 Board Goals

Motion to approve the 2025-2026 board goals

Motion Ms. Lacina, Second Ms. Pinataro

Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay

Update on staff complaint

- The investigation has been completed. When the report is received the board will likely have a closed session to discuss the findings.

FINANCE REPORT– 20 Minutes, *Julie Henderson, Scott Brown, EdFin*

Update on Bank Change

- The school has submitted everything that they need and now we are waiting for USBank to finish their part.

Update on FY26 budget

- The original budget was about 90 students higher than the current enrollment
- Current ADM 385 on revised budget.
- The current budget is 158K short
- Recommendation is to cut 200K at the administration level
- If the budget is approved. The executive team will look at reallocating staff members. This process will take a few weeks.
- Dr. Myers asked if having fewer students will help with the large cost of transportation. One bus is in the process of being cut and that change will take effect November 1st.

Motion to approve the revised budget

Motion by Ms. Lacina Second by Ms. Pinataro

- Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay, Mr. Mullah yay

Review September Finance Reports

- \$2,362,239 Cash Balance EOM
- \$526,337 State Receivables
- \$15,396 Accounts Payable
- Salary and Benefits \$10,011
- 25% of fiscal year completed 22% YTD Rev. as percent of budget based on the working projection
- Total Assets = 2,936,708
- Total liabilities = 25,407



- Fund Balance = 2,936,708

Ms. Knutilla and Dr Henderson wrote to the Department of Education to use QComp funds for teachers who met specific goals. One goal is for teachers who completed LETRS during the previous year. This is applicable to staff who have returned and completed their training.

Motion to authorize Dr. Henderson to distribute \$12,000 from fiscal year 2025 for LETRS training completed last year

Motion by Ms. Pinataro, Second by Ms. Abdi

- Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay, Mr. Mullah yay

Motion to accept September bills paid

- Motion by Ms. Pinataro, Seconded by - Ms. Abdi
- Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay

UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes

Individual Board Member Reports

- Ms. Pinataro reported that after the dental clinic she overheard them say that they noticed all the work that has gone into our reading initiative.

Board Member Committee Reports - No Report

Executive Committee Report - No Report

Finance Committee Report -

- The finance committee met and discussed the revised budget prior to the board meeting.

PUBLIC COMMENT– 10 Minutes, *members of the public***

EXECUTIVE DIRECTOR REPORT – 15 Minutes, Julie Henderson

- Enrollment 390
- Staffing - Open 7-8 Science Teacher Position
- Inner Explorer is being rolled out for mindful awareness. This is a tool for staff, students, and parents.

MOTION TO ADJOURN

Motion to adjourn 7:35 pm

- Motion to adjourn by Ms. Pinataro , Seconded by - Ms. Abdi
- Passed Ms. Pinataro yay, Ms. Abdi yay, Ms. Lacina yay, Dr. Myers yay, Mr. Mullah yay

Upcoming Events:

October 18, Parent Advisory Meeting, 10 am HS Conference Room

October 20-22, Eagle Bluff



October 21, HS Finance Committee Meeting, 5:00 pm, HS Conference Room

October 21, HS Board Meeting, 6:00 pm, HS Conference Room

October 24, Data Day

October 27, Staff Insight Survey and Grade 3-8 Survey windows begin

October 28, Picture Day

October 29, GOTR 5K practice

November 4, Election Day (HS Gym)

November 9, GOTR 5K Event

November 14, HS High School Fair for grades 7 & 8 (HS Gym); Grade 4 to the MIA

November 18, 2026, HS Board Meeting, 6:00 pm, HS Conference Room



2025-26 Hennepin Schools Ongoing Board Training Topics

Fall 2025: Hennepin's Emergency Action Plan

Fall 2025: Review of Academic Governance Plan, November 18, 2025

Spring 2026: TBD

Spring 2026: Review of Academic Governance Plan, March 24, 2026

2025-26 Hennepin Schools School Board Meetings

August 19, 2025, 3:00 pm

September 16, 2025

October 21, 2025

November 18, 2025

December 16, 2025

January 20, 2026

February 17, 2026

March 24, 2026*

April 21, 2026

May 19, 2026

June 16, 2026

*No meeting in July

Location: All meetings will take place in the HS Conference Room, Room 140, at 1001 E. 46th Street, Minneapolis, MN, 55407

Time: 6:00 pm, unless otherwise noted

This meeting schedule was approved by the HS Board on August 19, 2025

The board meets on the third Tuesday of each month, except those months marked with an asterisk ()

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.