



***PREPARATION UNDERSTANDING GOVERNANCE RESPONSIBILITY INVOLVEMENT
ACCOUNTABILITY HUMILITY & SERVICE***

HS Board Meeting Minutes

Tuesday, June 17, 2025, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

HS MISSION: To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 24-25 BOARD GOALS:

Confident Learners:

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points by grade level on all three MCA assessments by centering on Data Driven Instruction
 - 10% increase in MCA Reading for each grade level tested
 - 10% increase in MCA Mathematics for each grade level tested
 - 10% increase in MCA Science for each grade level tested
- School directors will report on academic achievement and growth via formal curriculum reports on formal assessments (Fastbridge and MCA IIIs) twice a year.

Caring Community Builders:

- Maintain a 25% fund balance at the end of the fiscal year
- Ensure a clean FY25 audit as determined by the school's auditors
- Ensure the school receives the FY25 Finance Award, as determined by the school's accountant

Cross Cultural Navigators:

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).
- Evaluate the relationships of the School with the broader community through anecdotal information reported at the board level

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:03 p.m.

- Dr. Charlayne Myers
- Mr. John Slavik
- Ruqia Abdi (via Zoom)
- Christina Lacina (via Zoom)

Absent:

- Nancy Vintamilla
- Ms. Kaltun Abdi

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative
- Siad Ali, HSBC President

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the June 17, 2025 Board Agenda

- Motion by, Ms. Lacina second by Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of May 20, 2025

- Motion by, Mr. Slavik seconded by, Ms. Lacina - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Motion to approve the special board meeting minutes of June 5, 2025

- Motion by, Ms. Lacina seconded by, Mr. Slavik - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

NEW BUSINESS– 20 minutes

Review and approve the Food Service Contract with DoneRight for 25-26 school year, pending MDE approval

- Ms. R. Abdi asked about changing the menu and what the process is. Also, asked about the renewal process.
 - Dr. Henderson summarized the menu change process and the renewal expectations.
- Motion by, Ms. Lacina seconded by Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Review HSBC Annual Action Item Checklist, Siad Ali, HSBC President

- Mr. Ali walked the board through the annual checklist.



- Board members are listed on the school website.
- Dr. Myers asked about recruitment for the board.
 - Mr. Ali stated it is in the works, waiting for summer to come to an end.

OLD BUSINESS– 15 minutes

Re-approve 2025 bylaws with Friends of Education requests

- Dr. Henderson summarized the changes made to the bylaws
- Motion by, Mr. Slavik seconded by, Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Approve Charter Amendment for MDE

- Dr. Henderson summarized the exhibits that needed to be addressed and changed.
- Motion by, Ms. Lacina seconded by, Mr. Slavik - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Review and approve 25-26 transportation contract with Bille Bus

- Dr. Henderson reviewed the contract and total cost
 - Proposal presented by the transportation
 - Reduce to 9 buses and 315/bus instead of 8 buses and 350/bus
 - Would be about 7k deficit off the original budget
- Motion by, Ms. Lacina seconded by, Mr. Slavik - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Review and approve 25-26 Financial Management Contract with EdFin

- Dr. Henderson shared the contract
 - Contract is executed (active 7/1/25) but would like board approval
- Motion by, Ms. Lacina seconded by, Mr. Slavik
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

FINANCE REPORT– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review May Finance Reports

- Cash Balance = 1,568,159.32m
- Budgeted ADM 450
- Actual ADM 449.8

Fund 01

- Total Rev. = 6,928,785.07
- Total Exp. = 7,696,812.75

Fund 02

- Total Rev. = 363,072.07
- Total Exp. = 400,891.39

Debt Service Coverage Ratio = 1.06 (does not meet)

Ending Fund Balance = (279,092.07)

Total Assets = 2,412,658.70



Total Liabilities = 508,961.19

Est. Fund Balance = 22.36%

Ending Cash = 1,646,062.46

Motion to accept May bills paid

- Motion made by, Mr. Slavik Seconded by, Ms. Lacina - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Motion to accept any deposited checks

- Reimbursement from US Bank for 2,500 for double payment
- 50 lost key fee
- 11.68 Wings Financial - Misc. Income
- Motion by, Mr. Slavik Seconded by, Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes

Individual Board Member Reports

- Dr. Myers shared her experience at the end of year celebrations.
- Mr. Siad Ali shared his experience at the 8th grade graduation. Thought the student speeches were powerful.

Board Member Committee Reports

Executive Committee Report

Finance Committee Report - Budget to approve

- Ms. Lacina summarized the proposed budget.
 - Keep spending tight to build fund balance up
 - Two positions were removed for 25/26 school year
- Motion to approve by, Mr. Slavik Seconded by, Ms. Lacina - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

PUBLIC COMMENT– 10 Minutes, *members of the public***

EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson*

Enrollment and Staffing

- Recruitment underway
- 2 candidates have been offered positions, 3 teaching positions still open

Review and approved the 25-26 Local Literacy Plan

- Dr. Henderson shared the plan and assessment results
 - Dyslexia is being over identified due to assessment used and number of ELLs
 - Review of the curriculum being used for the Literacy program by grade level
- Motion by, Mr. Slavik Seconded by, Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Review and approve the 24-25 QComp Report



- Dr. Henderson shared that we paid out 46k of bonuses in Qcomp funds
- Petitioning for additional goals based on LETRS and Retention for fall of 2025
- Motion by, Mr. Slavik Seconded by Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

MOTION TO ADJOURN

Motion to adjourn 7:36 pm

- Motion to adjourn by, Mr. Slavik Seconded by, Ms. R. Abdi - Motion Passed
(Roll call vote: Slavik, yay, Lacina, yay, Abdi, yay, Myers, yay)

Upcoming Events:

No HS Board meeting in July



2024-25 Hennepin Schools Ongoing Board Training Topics

September-October 2024: Board training on new state requirements and changes in board policies

November 2024: Fastbridge training for Board Members

January 2025: The Roles and Responsibilities of the HS Board in relationship to the HSBC Board

2024-25 Hennepin Schools School Board Meetings

*August 20, 2024, Meeting time changed to 3 pm

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

January 21, 2025

February 18, 2025

March 18, 2025

April 15, 2025

May 20, 2025

June 17, 2025

*No meeting in July

Location: All meetings will take place at 6:00 pm at the HS Conference Room, Room 140, at 1001 E. 46th Street, Minneapolis, MN, 55407

Time: 6:00 pm

This meeting schedule was approved by the HS Board on August 20, 2024

The board meets on the third Tuesday of each month, except those months marked with an asterisk ()

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.