



HENNEPIN SCHOOLS

CHARTER DISTRICT 4205 07

PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

Board Meeting Minutes

Tuesday, March 12, 2019, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Avenue South

Minneapolis, MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

CALL TO ORDER/ROLL CALL

6:11 p.m.

- Ms. Linda Bladine-Hageseth
- Mr. Yusuf Mohamed
- Dr. Charlayne Myers
- Mr. Jon Gustafson
- Mr. Jeffrey Rainey
- Ms. Deqa Adan (joined at 6:51 pm)

Absent:

- Mr. Miguel Mendez

OTHER ATTENDEES

- Dr. Julie Henderson, HES Executive Director
- Dr. Mahrous Kandil, HES School Director
- Ms. Jenny Abbs, HES Finance Director (BergenKDV)
- Members of the public

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to approve the amended agenda made by Mr. Mohamed and seconded by Mr. Rainey.



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REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 5 Minutes

Motion to approve the meeting minutes of February 13, 2019 as amended made by Ms. Bladine-Hageseth and seconded by Mr. Mohamed. Motion carries.

UPDATE ON ORGANIZATIONAL MATTERS – 20 minutes

Review Board Election Results

Dr. Kandil, election commissioner, informed the board on the results of the election. The results were very close. With all valid votes counted, Dr. Myers in first place and Mr. Abdi Mahamed in second place as the top two candidates. The third candidate lost by a total of seventeen votes. Results from the middle school put all the candidates within one vote of each other, with Mr. Mendez in second place there.

Motion to accept the 2019 election results to seat Dr. Myers and Mr. Abdi Mahamed, who will begin their three year terms on July 1, 2019, by Mr. Rainey and seconded by Mr. Y. Mohamed. Motion carries.

Dr. Myers opened the discussion of expanding to an eight member board, due to the close elections results, by appointing Mr. Mendez to another term. Mr Mohamed suggested Mr. Mendez was a valuable community member from a diversity standpoint and from a professional background standpoint. All board members agreed Mr. Mendez should remain on the board. Some discussion ensued as to if the board should wait to make this appointment. Further discussion ensued as to the tenure of Mr. Rainey, who was also appointed by the board. Dr. Myers requested Dr. Henderson to check on Mr. Rainey's tenure length.

Motion to expand the board to an eight members and to appoint Mr. Mendez as the eighth member was made by Mr. Mohamed and seconded by Ms. Bladine-Hageseth. Motion carries, 3-2.

Board Member Reports

Dr. Myers, Mr. Mendez, Mr. Rainey, Ms. Bladine-Hageseth and Mr. Mohamed attended the Parent night carnival and expressed their happiness on the way it was organized.

In addition, Mr. Mohamed reported Parent Conferences were well organized, buildings were clean, and teachers were available and gave good feedback to parents.

Board Member Committee Reports

Executive Committee

The committee met today March 12, 2019 from 5:00-6:00 pm in room 206 and discussed some changes in the bylaws that had come up in the January retreat. The suggestions included the following: 1) Adding the state language requiring new board members to begin new board training within the first six months and to complete it within one year's time, a restatement of



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current state law; and 2) Adding language on board member attendance requirements where no board member would miss three consecutive board meetings and must attend at least 80% of all regular board meetings. Committee will provide board with finalized additions for board approval.

There was a reminder that the April 9, 2019 board meeting will take place at Hennepin Middle School.

Finance Committee

Mr. Mohamed mentioned that the Finance Committee met on February 26, 2019 at 6:00 pm in room 206. See discussion below on draft 19-20 budget.

Fundraising and Marketing Committee did not meet.

Meeting Training Updates

Ms. Adan joined at 6:51 pm

The board noted that Mr. Rainey attended the MSBA new board member training on January 16, 2019. The board opened the discussion on Open Meeting Law, as per Mr. Rainey's request. The board discussed some of the important aspects of board meeting norms in light of open meeting law and more specifically about phone (not allowed) and video conferencing (allowed with some restrictions). Mr. Rainey stated that any sanction violating Open Meeting Law was one too many. The board discussed that it is important to be present at regular meetings and that electronic measures, such as Skyping, are a last resort. The general consensus was that it is very important for board members to be physically present at regularly scheduled board meetings whenever possible, as the board's business happens at these meetings. The board is adopting the ability to video conference into board meetings, as a last resort, given a 72 hour-notice to the board for video conferencing and given that the location is publically accessible.

NEW BUSINESS

New School Library

Ms. Adan opened the discussion by stating she has two students at HS and they are having a great time. Her concern is about having a library with books that are more accessible to students. The board discussed the factors to consider having a library such as space, staffing, and budget. There is a concern about the maintenance of a library, the loss of books over time, and the need to develop a check in and out system. Dr. Kandil mentioned that the elementary school may be able to find the room to house the books. The goal is to have high quality books in students' hands. The board recommends having a committee of teachers, staff, and parents to discuss options and come up with a proposal for the board. There are SCRL grant funds available to purchase student books. Ms. Adan showed interest in taking the lead on the committee, and Mr. Gustafson volunteered to help.



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FINANCE REPORT –Abbs/Henderson – 15 Minutes

Review February Finance Reports

The board is concerned about the substantial raise in the utility bill from the St. Stephens' landlord. Dr. Kandil was tasked to request more clarity and to request an adjustment to the payment accordingly. Dr. Kandil reported that the true up for 2017-2018 was completed late, and neither the school nor the landlord owed any back pay.

Motion to accept February bills paid by Mr. Rainey and seconded by Ms. Bladine-Hageseth. Motion carries.

Motion made by Mr. Mohamed and seconded by Ms. Adan, as part of the amended agenda, to reallocate the amount of \$10,320.00 from General Fund 1 to Fund 2 for 2017-18 fiscal year. This transfer of funds is to cover an Education Assistant staff benefit out of general funds. Motion carries.

Preliminary discussion on 19-20 HS Budget

The finance committee provided the draft 2019-20 budget for discussion. Dr. Henderson explained the staffing model and its underlying costs. Mr. Mohamed, Dr. Myers and Ms. Abbs gave a detailed listing of where budget line items were trimmed. The staffing salary budget includes a 1.05% increase overall, with no cut to bonuses.

EXECUTIVE DIRECTOR REPORT – 15 Minutes

Julie Henderson, Executive Director

Enrollment and Recruitment, enrollment is steady at 385 total; 19-20 recruitment efforts have begun with an update and printing of the school's hand card and visiting local day cares.

Motion to add an Open Enrollment Period of March 15-April 30, 2019 and a tentative Lottery Date of May 1, 2019, if needed, to the current calendar, to cap 15 classes at the elementary at 23 students each and 5 classes at middle school at 23 students each made by Mr. Mohamed and seconded by Mr. Rainey. Motion carries.

Review Greenlighting Document

Dr. Henderson spoke with Friends of Education on the possibility of submitting a site expansion application for the third site as early as July 1, 2019 (per Greenlighting Document). The upcoming 2019-2024 contract will be ratified with two sites (as is). With any expansion, there is a concern for dilution of quality to continue to deliver and improve and do well at the new site(s). Both fiscal and human capital issues are very important to consider. Board concluded that it may want to delay Greenlighting Document by one year and will take up at next month's meeting.



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Contract Renewal Update

Authorizer has emailed Dr. Henderson to inform board that contract goals are still with Friends of Education who is waiting for North Star information from MDE. HS will wait for their arrival for review and comment.

MOTION TO ADJOURN

Motion to adjourn made by Mr. Mohamed and seconded by Ms. Adan. Motion carries.

8: 21 pm



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2018-19 Hennepin Schools Ongoing Board Training Topics

October 2018	Board Compliance
January 2019	Board Retreat
March 2019	Open Meeting Law, Virtual Board Meeting Attendance Requirements, MSBA Board Member Expectations

2018-19 Hennepin Schools School Board Meetings

- *No meeting in July
- *August 15, 2018, Wednesday
- September 11, 2018
- October 9, 2018—at HMS
- November 13, 2018-canceled due to lack of quorum
- December 11, 2018
- January 8, 2019
- *February 12, 2019, moved to February 13, 2019 due to weather
- March 12, 2019
- April 9, 2019—at HMS
- May 14, 2019
- June 11, 2019

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October 9, 2018 and the April 9, 2019 regularly scheduled board meetings* which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417

This meeting schedule was approved by the HES Board on June 12, 2018 and revised July 24, 2018. The board meets on the second Tuesday of each month at 6:00 pm, except those months marked with an asterisk (*).