



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, December 13, 2022, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 22-23 BOARD GOALS:**

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and May
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

6:05 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Mr. John Slavik
- Ms. Christina Lacina (zoom)
- Ms. Kaltun Abdi
- Mr. Aziz Aqib(6:26)

Absent:

- Ms. Alma Iglesias

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Jenny Abbs, BKD representative

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the December Board Agenda

- Motion by Mr. Slavik, Second by Mr. Mendez - Motion passed

## **FINANCE REPORT– 20 Minutes, Julie Henderson, Jenny Abbs BKD**

Review November Finance Reports

- both revenue and expenditures are below the expected
- ADM is adjusted to 400
- 36% balance 3.2mil fund balance
- Cash is 2,710,584
- holdback is 25,104
- 565,800 holdback ytd
- Net income of 236,000 as of November
- Federal rev. 19%
- Local Rev. 29%
- 39% received
- 44% Salaries and Wages is a bit high.
- Transportation has been revised to reflect increase in cost (on new budget)
- 32.8% expenditures
- Food Service
  - Oct. Nov. money was added in Dec. Not on this budget.
- More Revenue than what has been spent.
- Dr. Henderson talked about the Employee Retention Credit that the school has applied for.



- Review of cash receipts

Motion to accept the November bills paid

- Motion to accept November bills paid - Motion by Mr. Mendez, seconded by Mr. Aqib - Motion Passed Unanimously

Finance Committee

Discussion on updated budget

- Ms. Abbs reviewed the revised budget.
  - Discussed the changes made to offset the budget based on ADM
- 400 adm Current 385 but this isn't up to date.
- This budget meets bond convenance and healthy fund balance

Motion to approve the revised 22-23 budget

- Motion by Mr. Slavik, Seconded by Ms. Abdi - Motion passed unanimously

#### **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of November 15, 2022

- Motion to approve by Ms. Abdi, Seconded by Mr. Aqib - Motion passed (4 yay, 1 abstention)

#### **NEW BUSINESS– 20 minutes**

Establish and Open Enrollment Window for the upcoming 23-24 school year

Motion to approve January 3-March 31, 2023 as the open enrollment window

- This is being lead by Mr. Yusuf Mohamed
  - Lottery policy for seats available
  - priority is given to sibling, staff children and homeless/youth in transition
- Motion to approve by Mr. Mendez, Seconded by Ms. Abdi - Motion passed unanimously

Appoint an HS Board Election Commissioner

Motion to appoint the HS School Director of Operations as the 2022-23 Board Commissioner for the February 15-17 Board Election

- Motion to appoint Mr. Mohamed as Board Commissioner - Motion by Mr. Mendez, Second by Mr. Slavik - Motion passed unanimously

#### **OLD BUSINESS– 15 minutes**

Review Charter Contract Amendment allowing for HS to be managed via a CMO

Motion to approve the Charter Amendment

- Motion to approve by Ms. Abdi, seconded by Mr. Aqib - motion passed unanimously

#### **UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes**

Individual Board Member Reports



- Dr. Myers reported on her experience at the staff appreciation event.
  - She really thought the energy was very positive

Board Member Committee Reports  
Executive Committee

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

**EXECUTIVE DIRECTOR REPORT** – 20 Minutes, *Julie Henderson*

Enrollment Update

- 419 with 9 new starting 12/12/22
- expanding the recruitment efforts and starting them early

Staffing Update

- M.S. Math has been filled
- 1 6th grade position
- Several E.A. positions are open
- New M.S. schedule will be starting term 3
  - 6th grade will be set similarly to the 5th grade schedule with 2 full time teachers
  - initiated to help mitigate M.S. behavior and help build community
  - Full school bullying campaign in Jan.
- 3 grants applying for
  - Building and grounds
  - Recruitment/Retention/Federal CSP
  - Employee Retention Credit

**MOTION TO ADJOURN**

Motion to adjourn by Ms. Lacina, seconded by Mr. Aqib - Motion passed 7:34 pm

**Upcoming Events:**

*December 12-16, Term 2 COMPS*

*December 13, HS Board Meeting, 6 pm, HS Conference Room 141*

*December 16, Data Day, 1-4 pm*

*December 17-January 2, Winter Break*

*January 3, No School, Teacher Planning Day*

*January 4, Beginning of Term 3*

*January 16, No School, Dr. Martin Luther King, Jr Day*

*January 17, HS Board Meeting, 6 pm, HS Conference Room 141*

*January 19, Parent Academy Meeting, 5:30-8:00 pm, Media Center*

*January 20, Parent Advisory Committee Staff Luncheon, 3:30 pm*

*January 21, Parent Advisory Committee Training, 10:00 am Conference Room 141*





## 2022-23 Hennepin Schools Ongoing Board Training Topics

October 2022 The Role of the ABC Board

May 2023 Tree Project Presentation

## 2022-23 Hennepin Schools School Board Meetings

August 16, 2022  
September 20, 2022  
October 18, 2022  
November 15, 2022  
\*December 13, 2022  
January 17, 2023  
February 21, 2023  
\*March 14, 2023  
April 18, 2023  
May 16, 2023  
June 20, 2023  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 16, 2022.

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.