



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, May 16, 2023, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

HS MISSION: To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 22-23 BOARD GOALS:

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:05 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Ms. Christina Lacina
- Mr. John Slavik
- Ms. Kaltun Abdi (6:07)

Absent:

- Mr. Aziz Aqib

OTHER ATTENDEES

- Yusuf Mohamed, HS Operations Director
- Haneum Cladue Lee - Friends of Education

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the May Board Agenda - Moved by Ms. Abdi, Seconded by Mr. Mendez - Motion Passed

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of April 18, 2023 - Moved by, Mr. Mendez, Seconded by Ms. Abdi

FINANCE REPORT– 20 Minutes, *Christina Lacina* Review April

Finance Reports

- ADM Budget at 400 Actual of 409.6
- Fund Balance: 3,267,645
- Bond Covenants
 - Required = 1.00
 - Actual = 1.11
 - Cash on hand Req. = 90
 - Projected Cash on hand = 99
- Cash Balance is a little down but this is to be expected; Need conflict of interest forms submitted for FY23
- Assets are strong
- Liabilities and Fund Balance looking good
- General Fund Revenues at 85%
 - General Education Aid 80%
- Federal Revenues at 57%
- Local Revenues at 104%



- Total Revenues at 80.3%
- Building maintenance looking into insurance aid
 - Reducing costs
 - Energy
 - Liability assessment
 - Mr. Mendez asked about details on insurance claim limit, Mr. Yusuf Mohamed will look into more information on the amount of claims that can be made.
- Technology is over budget due to chromebook purchases
 - 99,328
 - 72,000 will be refunded from grant
- Total Expenditures at 78.9%
- Food Services over 49,003 (101.2%)
 - Saving on staffing and creating a plan for unused food.
 - Expected to end with 2.45m in cash which will be in alignment for the bond covenants.
- Dr. Myers commented on the Parent Breakfast and the benefit of having them. Benefit outweighs the cost.
- Mr. Slavik asked about DAPE services being at different rates.
- Mr. Mendez asked about long term ELL

Motion to accept the April bills paid

- Moved by Ms. Lacina, Seconded by Ms. Abdi - Motion Passed

Finance Committee Update

Review the FY24 Budget

- Ms. Lacina reviewed the budget
 - 130 ADM increase
 - 3 sections each of K-4, 2 sections each of 5-8
 - Pre-k - most have enrolled for Kindergarten 24
 - 30k donation from Great MN Schools and ESSER money was moved around to cover pre-k
 - EL students at 57%
 - Review of positions for next year
 - Building maintenance has increased due to spending trends
 - Hoping to condense routes for transportation to help manage increase
 - Furniture needs for conference rooms
 - Technology at 50k might be below—need more for additional smart boards
 - Gen ed. will fund Summer School
 - Pre-k funding has been applied for from the state (depending on legislature)
 - 513,300 food service, up a bit from last year.
 - ESSER funding will be used for 1 FTE intervention, 2 instructional



coaches, and 2.25 building subs

- Net income 70,571
- Debt service ratio Req. 1.00 projected 1.19
- Days cash on hand Req. 90 Projected 96

Motion to approve the FY24 budget

- Moved by Mr. Mendez, seconded by Ms. Abdi - Motion Passed
- Discussion of vendor proposal - The school will no longer be working with BKD
 - Dr. Henderson has done a request for proposal
 - There was one proposal meeting scheduled for the morning of the 26th
 - USFAAF

Motion to approve Finance Committee to review final vendor proposal and to approve the Board Chair to sign contract so work transfer can begin on June 1, 2023

- Motion to approve by Mr. Slavik, Seconded by Mr. Mendez - Motion Passed

NEW BUSINESS– 20 minutes–*Jenny Abbs*

Ongoing Board Training: Bond Covenant Requirement: Days Cash on Hand–Tabled until June

OLD BUSINESS– 15 minutes

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

Individual Board Member Reports

Review of Parent Advisory Committee Meeting minutes on 4/29/23–*Kaltun Abdi*

- Discussed Graduation
- Family BBQ
- Summer Engagement Activities
- Coffee with teachers
- Parent Volunteer Training
- Family Engagement Action Team

Board Member Committee Reports - No Reports

Executive Committee - Did not meet

PUBLIC COMMENT– 10 Minutes, *members of the public***

- No Comment Submitted

OPERATIONS DIRECTOR REPORT – 20 Minutes, *Yusuf Mohamed* Presentation on Board Goal 3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May

- Mr. **Yusuf Mohamed** reported the state of the building.
 - Building Use:
 - Alarm System, panic buttons, security cameras, sprinkler system, PA



- system
 - Motion sensors
 - Panic Bars with alarms on most exterior doors
 - Identified severe weather shelter/emergency exits
 - All classrooms have smart boards, document cameras, and whiteboards
 - 180 chromebooks
 - 140 Ipads
 - 20 additional security cameras
- Completed Projects:
 - 6.0 FTE Hired building and grounds M-F 2 shifts
 - Badges/access/keys
 - Organic and recycling program
 - Lockers installed
 - Lawn care contracted
 - Snow removal contracted
 - Roofing repair
 - Elevator repair and maintenance
 - On and Off site field trips
- Pending Projects:
 - Microphone/speakers in Gym, Media Center, Cafeteria
 - HVAC in kitchen
 - Paint stairwells
 - Privacy films on applicable windows
 - Replacing some interior doors
- Out of Scope:
 - Hope Street
 - Boiler Room
 - Cleaning/Painting Exterior walls

Enrollment Update

- 409.6

Update on HS Events: Staff Appreciation Dinner, Bumblebee Graduation, New Family Night, Awards Ceremonies, Track and Field Days, Staff and Family BBQ and 8th Grade Graduation

MOTION TO ADJOURN

Motion to adjourn 7:46 pm Motion by Mr. Slavik, Seconded by Ms. Abdi



Upcoming Events:

May 15-19, Grade 3-8 NWEA testing

May 16, HS Board Meeting, 6 pm, HS Conference Room 141

May 19, Radical Wellness Friday, Staff leave at student dismissal

May 19, 8th Grade Yearbooks, Special lunch, and Trip to Valley Fair

May 20, Parent Advisory Committee Meeting, 10 am, HS Conference Room 141

May 25, HS K-5 Track and Field

May 25, Bumblebee Graduation, 2:00 pm

May 25, New Family Night, 5:30 pm

May 26, K-4 Awards Ceremony, 9:15, followed by classroom awards, Kindergarten Graduation

10:15, Grades 5-8 Awards Ceremony, 10:45

May 29, Memorial Day

May 30, 6-8 Track and Field

May 31, K-5 and/or 6-8 Back Up Track and Field Day

May 31, Family and Staff BBQ, 4-7 pm

June 2, 8th Grade Graduation, 10 am; Last Day for students

June 5, Last day for 10 month staff



2022-23 Hennepin Schools Ongoing Board Training Topics

October 2022 The Role of the ABC Board

April 2023 Tree Project Presentation/Outdoor strategic plan update

May 2023 Bond Covenant Requirement: Days Cash on Hand training Tabled to June

2022-23 Hennepin Schools School Board Meetings

August 16, 2022

September 20, 2022

October 18, 2022

November 15, 2022

*December 13, 2022

January 17, 2023

February 21, 2023

*March 14, 2023

April 18, 2023

May 16, 2023

June 20, 2023

*No meeting in July

Location: All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

Time: 6:00 pm

This meeting schedule was approved by the HS Board on August 16, 2022.

The board meets on the third Tuesday of each month, except those months marked with an asterisk ()

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.