



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, September 20, 2022, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 21-22 BOARD GOALS:**

#1 The Board will receive periodic reports on the progress of the new building renovations in December and March and June and a 2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary, in May of 2022.

#2 The Board will receive a report on Hennepin School's progress on its School Culture goal as it relates to diversity, equity and inclusion. These reports will be presented in November and August.

#3 Hennepin School will maintain a K-8 enrollment throughout the school year to meet the board approved budget. The Board will receive monthly reports on enrollment.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

*6:02 p.m.*

- Dr. Charlayne Myers
- Mr. John Slavik
- Ms. Christina Lacina
- Ms. Kaltun Abdi
- Mr. Aziz Aqib
- Ms. Alma Iglesias (zoom)
- Mr. Miguel Mendez 7:05-7:35 (zoom)

Absent:

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Jenny, Abbs, BKD representative

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the September Board Agenda

- Motion to approve my Ms. Lacina, Seconded by Mr. Aqib - Motion Passed Unanimously

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of June 21, 2022 (moved to later in the meeting after 7:15pm)

- Motion to Approve by Mr. Slavik, Seconded by Mr. Mendez - Motion Passed

Motion to approve the regular board meeting minutes of August 16, 2022

- Change SPS contract start date from September 1st to September 15th
- Motion to accept with changes by Mr. Slavik, Seconded by Ms. Lacina - Motion Passed Unanimously

## **NEW BUSINESS– 20 minutes**

Review and discuss the 22-23 HS Board Goals Draft

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
  - Yusuf/Dr. Henderson
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year



- Kim
- 3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
  - Yusuf
- 4. Building positive relationships with the park board and broader community
  - Slavik

Motion to approve board goals with addition of point people. Motion by Ms. Lacina, Seconded by Ms. Abdi - Motion Passed Unanimously

Review and approve the 2021-22 Annual Report—tabled until November  
Update on the 2022-23 Annual Charter School Assurances

- Dr. Myers and Dr. Henderson signed and submitted this document

#### **OLD BUSINESS— 15 minutes**

Review the 2022-23 SPS Consulting Agreement

- Dr. Myers provided a new copy of the agreement with the amended start date.
- Briefly shared recruitment numbers.

Motion to approve the final contract, as amended

- Motion to approve by Ms. Aqib, Seconded by Ms. Abdi - Motion Passed Unanimously

#### **UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes**

Individual Board Member Reports

- Dr. Myers shared some of her plans and stories.
- Mr. Slavik reported on the afterschool program and park activities.
- Mr. Aqib expressed concern about 5th grade.
  - Mr. Slavik addressed by explaining that this has been discussed and a plan is in place.
  - Ms. Lacina explained that the coaches have been doing a great job meeting and helping teachers work through some of these issues.
  - Dr. Henderson Share the parent letter.
- Ms. Abdi shared her experience about working with parent pick up.
- Both Ms. Abdi, and Mr. Aqib were at the August parent advisory meeting and said that the group is planning a staff appreciation lunch after winter break

Board Member Committee Reports

Executive Committee

- Didn't meet

Finance Committee

- Didn't meet, Hopefully by next board meeting (early October)

Fundraising and Marketing Committee

- Didn't meet



#### New Bldg Task Force Report Update

- Finishing up the last touches, haven't met in 2 weeks. Asked to resume next week on Tuesday.
- HVAC is up in all the wings, but still needs tweeks

#### **PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

- None

#### **FINANCE REPORT**– 20 Minutes, *Julie Henderson, BKD*

##### Review June Finance Reports

- Audit will be presented at October meeting
- Ms. Abbs reviewed the balance sheets
  - Net Income \$161,595
  - Ended at 90% of total revenue
    - ADM adjusted
    - and some rolling over for next year.
  - Ended at about 90% expenditures
  - 44% Fun Balance
- Current ADM is 419 budget is for 444
- Cash is at \$3,046,640
- Review of the dashboard of budget and fund balance history.
- Review of balance sheet unaudited balance and year-to-date
- Review of total expenditures
- Food service is low due to the beginning of the year.
- Revenues at 13.2 Expenditures at 8.0

##### Motion to accept the July and August bills paid

- Motion to Accept - Mr. Aqib, Seconded by Ms. Abdi - Motion Passed Unanimously

#### **EXECUTIVE DIRECTOR REPORT** – 20 Minutes, *Julie Henderson*

##### Enrollment Update

- 415 ADM 26 Pre-K not included

##### Staffing Update

- Art position and Building Sub position
- 2 EA positions
- 8 babies expected, Maternity leave to be covered.

##### Update on Building Project

- 30 items on punch list to get done before moving forward
- Lockers arrived and installed
- Dr. Henderson is working with DNR and UofM to label trees on the grounds.

##### Grant submission

- Applied for grant for Media Center 50k Sept. 16th



**CLOSED SESSION-**

The Board will adjourn to closed session to discuss a personnel issue.

**MOTION TO ADJOURN**

Motion to adjourn by Ms. Lacina, Seconded by Mr. Abdi - Motion Passed Unanimously

Motion to adjourn 7:56 pm

**Upcoming Events:**

*September 21, HS Curriculum Night, 5:30-7:30 pm*

*September 30, 1-4 pm, Wellness Friday afternoon*

*October 5, Wednesday, Student Half Day*

*October 5, Family Conferences, 5:00-8:00 pm*

*October 6, Family Conferences, 12:00-8:00 pm*

*October 7, Family Conferences, 8:00-12:00 noon*

*October 18, HS Board Meeting, 6 pm, HS Conference Room 141*

*October 21, No School, Data Day*



## 2022-23 Hennepin Schools Ongoing Board Training Topics

October 2022 The Role of the ABC Board

May 2023 Tree Project Presentation

## 2022-23 Hennepin Schools School Board Meetings

August 16, 2022  
September 20, 2022  
October 18, 2022  
November 15, 2022  
\*December 13, 2022  
January 17, 2023  
February 21, 2023  
\*March 14, 2023  
April 18, 2023  
May 16, 2023  
June 20, 2023  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 16, 2022.

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.